

EASTERN INGHAM FARMERS MARKET



Sundays 10am – 2pm - Mid May – Mid October

November 20 & December 18

“POLLINATION STATION”

COMMUNITY OUTREACH BOOTH SPACE APPLICATION

Name of Organization/Group: _____

Address: _____

Name of Responsible Individual(s): _____

Email Address(es): _____

Phone Number(s): _____

501c3 Number (if appropriate): _____

Mission of Organization/Group: _____

Date(s) Requested: _____

Names and Cell Phone #s of Individuals who will be working at the Booth: _____

Other Applicable Information: _____

Statement of Understanding: I state as a representative of _____ that this organization understands and agrees to abide by the Community Outreach Booth Rules and Requirements.

Signature of President/Chairperson

Date of Signature

Printed Name of President/Chairperson

Return completed form to: Tom Cary

EIFM Market Manager

P.O. Box 534, Williamston, Michigan 48895

Email: EasternInghamFM@gmail.com

Telephone: 517-525-5293



EASTERN INGHAM FARMERS MARKET

Sundays 10am – 2pm - Mid May – Mid October
November 20 & December 18

RULES and REQUIREMENTS for USE of the POLLINATION STATION

Eastern Ingham Farmers Market (EIFM) is proud to offer the Market as a resource to community-based service organizations. One market booth/space is made available each week at no cost, for groups with a stated mission, to enhance the community or to conduct educational outreach. Apply for use of the booth by completing the “POLLINATION STATION” COMMUNITY OUTREACH BOOTH SPACE APPLICATION.

Advance Scheduling is Required.

1. There is no fee for use of the booth by approved applicants.
2. Only one organization/group may use the booth per day.
3. No sales are permitted from the booth.
4. The booth is not to be used as a forum for political, commercial, or religious activities. Use of the booth is not available to organizations with a 501c4 tax status.
5. The decision to approve a Community Outreach booth application shall be at the sole discretion of the EIFM.
6. Organizations desiring to use the booth on more than one date should list all dates on the application so that EIFM can evaluate space availability and make assignments accordingly.
7. Each organization/group is responsible for set-up and break-down of the booth.
8. Each organization/group is responsible for providing all equipment, furnishings, and signage for the booth on the day of use.
9. With the exception of booth fees, the requesting organization is subject to all Market Rules and all Vendor Rules and Regulations as established by the Market management. Set up must begin by 9:30am. Reserved spaces not occupied by 9:30am may be reassigned.
10. Information may be handed out from the designated booth area only.
11. No microphones or bullhorns permitted.
12. Organizations may conduct participatory games, quizzes, or other interactive elements from this booth.
13. Interaction with shoppers and visitors is strongly encouraged. (*Showing up and sitting in a chair and just watching people walk by defeats the purpose of reserving the booth.*)

The EIFM strives to provide a venue for consumers to access the produce and product offerings of local farmers, artisans, and small businesses from the Williamston area. Quality of life in the Williamston community is enhanced by the opportunity for area residents and visitors to engage in sustainable commerce and social interaction with local farmers, entrepreneurs, and community members while supporting the local economy.